



The Accidental Accountant™
Using Improvisation To Create Positive Results

Communicating in the Workplace

How you communicate with your clients can make or break your career! We will discuss different client's personality styles and demonstrate the different ways to communicate information to them. See how recognizing their personality style(s) can turn communication breakdowns into breakthroughs.

Learning Objectives:

Following completion of this course, participants will be able to:

- Increase your understanding of the four main personality styles that are in today's workplace.
- Illustrate how body language can say more than words
- Discuss the differences in communicating between the generations.
- Understand it is important to know your audience.

Recommended CPE credit: 1 - 1.5 hours

Prerequisites: An open mind

Designed for: Practitioners, auditors, analysts, firm administrators, and finance professionals

Course Level: Basic