

## **Tips and Techniques on Public Speaking and Presentation Skills**

Jerry Seinfeld once said that at a funeral, most people would rather in be in the casket than giving the eulogy. America's greatest anxiety, public speaking, is a necessity in today's business world. Those who can speak in front of crowds and have effective presentation skills tend to move up the corporate ladder more swiftly.

This course will help you break through your fear so you can stand in front of an audience, project confidence and knowledge, all the while making a connection and capturing your audience's imagination.

### **Learning Objectives:**

Following completion of this course, participants will be able to:

- Summarize ways to eliminate their fear of public speaking
- Describe ways to prepare for an upcoming presentation
- Describe ways to compile your information in a concise and logical manner
- Demonstrate ways to prepare an eye catching and powerful PowerPoint Presentation
- How to use strong body language when giving a presentation
- How to capture the imagination of your audience

**Recommended CPE credit:** 2 - 4 hours

**Prerequisites:** An open mind

**Designed for:** Practitioners, auditors, analysts, firm administrators, and finance professionals

**Course Level:** Basic